

Features for Your Customized Lab Manual

It can be helpful to think about what features your lab manual will have so that you can consistently include the same features in every exercise. Will your customized lab manual have the following?

	Yes	No	Will it be called something else? If so, what?
Learning objectives?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Materials lists?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Procedures?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Figure numbers?	<input type="checkbox"/>	<input type="checkbox"/>	
Figure captions?	<input type="checkbox"/>	<input type="checkbox"/>	
Review questions?	<input type="checkbox"/>	<input type="checkbox"/>	_____

- Should these questions occur on a separate sheet to be turned in?

(This will add extra pages to your book)

Yes No

☐ ☐

- How are students answering questions?
 - ☐ Writing answers on answer lines. (Indicate number of lines on your manuscript.)
 - ☐ Writing answers in blank space. (Indicate amount of space on your manuscript.)
 - ☐ No space; just include the questions for students to answer elsewhere.